

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH SERVICES

DATE: DECEMBER 2, 2015

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SOKOL
CONOVER
MCDEVITT

COMMITTEE MEMBERS ABSENT:

SUPERVISORS FRASIER
Westcott

OTHERS PRESENT:**REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:**

PAT AUER, DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES
SHARON SCHALDONE, ASSISTANT DIRECTOR OF HOME CARE DIVISION
GINELLE JONES, ASSISTANT DIRECTOR OF PUBLIC HEALTH DIVISION
TAMMIE DeLORENZO, CLINICAL & FISCAL INFORMATICS
COORDINATOR
TAWN DRISCOLL, FISCAL MANAGER
PAUL DUSEK, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS BEATY
BROCK
SEEBER
DON LEHMAN, *THE POST STAR*
SAMANTHA HOGAN, SENIOR LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the December 2, 2015 meeting of the Health Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/health/>

Mr. Sokol called the meeting of the Health Services Committee to order at 10:00 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Conover and carried unanimously to approve the minutes of the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Robert York, Director of the Office of Community Services, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review Mr. York presented the following requests:

1. To decrease the salary of the vacant Program Analyst position from \$53,500 to \$51,500, effective December 7, 2015, and increase the salary of the Children and Youth Single Point of Access (SPOA) Coordinator position from \$53,500 to \$55,500, effective January 1, 2016.

Motion was made by Mr. McDevitt, seconded by Mr. Conover and carried unanimously to approve the requests and refer same to the Personnel Committee. *Copies of the requests are on file with the minutes.*

2. To appoint Amy Molloy, Town of Queensbury Resident, to the Warren County Community Services Board for the term commencing January 1, 2016 and terminating on December

31, 2019.

Motion was made by Mr. McDevitt, seconded by Mr. Conover and carried unanimously to approve the request as presented and the necessary resolution was authorized for the December 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. For new agreements with various agencies to provide mental health, substance abuse and development disability services, consistent with the amounts approved in the 2016 Budget, for the term commencing January 1, 2016 and terminating December 31, 2016.

Motion was made by Mr. Conover, seconded by Mr. McDevitt and carried unanimously to approve the contract requests and the necessary resolutions were authorized for the December 18th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

Privilege of the floor was extended to Pat Auer, Director of Public Health/Patient Services, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review Ms. Auer presented the following requests:

1. To authorize Ginelle Jones, Assistant Director of Public Health, to enroll in a graduate level course at the SUNY Albany School of Public Health entitled "Introduction to Environmental Health", at a cost of \$1,359 which the County would fund 50% of, as well as the cost of course materials, if needed.

Motion was made by Mr. Conover, seconded by Mr. McDevitt and carried unanimously to approve the request and refer same to the Personnel Committee. *A copy of the request is on file with the minutes.*

2. To transfer \$3,889.62 between various codes to cover health insurance for Women Infant Children (WIC) employees; as well as, furniture needed in Health Services, Certified Home Health Agency (CHHA) due to changes for agency.

Motion was made by Mr. Conover, seconded by Mr. McDevitt and carried unanimously to approve the request for a transfer of funds, as outlined above, and refer same to the Finance Committee. *A copy of the request is on file with the minutes. Note: Subsequent to the meeting this request was withdrawn as this was a transfer the County Administrator was authorized to approve without Committee consent.*

3. To amend the 2015 Budget to reflect the Cost of Living Adjustment (COLA) funds for the Lead Grant in the amount of \$1,757.00.

Motion was made by Mr. Conover, seconded by Mr. McDevitt and carried unanimously to approve the request to amend the Budget, as outlined and refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

Moving on, the Information for Discussion section of the agenda was reviewed, as follows:

- **Emergency Response and Preparedness Activities** - Ms. Auer noted the monthly Emergency

Response and Preparedness Activities Report was included as Attachment #1; she advised the figures reported remained the same as the prior month's.

- **Status of Referrals** - Sharon Schaldone, Assistant Director of the Home Care Division, reviewed Attachment #4, stating the status of referrals showed similar numbers as the prior year.

- **Reports of Expenditures, Revenues, Overtime and Per Diem Use for 2015** - Tawn Driscoll, Fiscal Manager, reviewed Attachment #2, advising the expenditures did not reflect figures for the preschool program which wouldn't show until after March 2016. She noted that all the numbers should even out by the end of the year when the final bookings are completed. Ms. Driscoll advised regular salaries were down \$36,773.35, overtime was down \$3,252.11 year-to-date, and part time salaries were up \$26,122.00; she noted the department was under budget by \$13,903.46.

- **Revenue and Expense Comparison Report for 2014 vs. 2015** - Ms. Driscoll noted the information provided in Attachment #3 included comparisons of 2014 and 2015 figures and she pointed out the amounts show for both years were similar.

Finally, Ms. Auer gave an update on issues the Nurses had been experiencing with the 2013 Ford Fiesta cars. She noted she had met with Paul Dusek, County Administrator, JoAnn McKinstry, Assistant to the County Administrator, Julie Butler, Purchasing Agent and the DPW Shop Supervisor to review the concerns. She noted that they had come up with a plan to have the DPW Shop supervisor ride along with the nurses to see first hand the issues as well as confer with the County Attorney about the Lemon Law. She advised several recalls had been addressed already and they were still experiencing problems. Ms. Auer noted she would keep the committee updated on the progress.

As there was no further business to come before the Health Services Committee, on motion made by Mr. Conover and seconded by Mr. McDevitt, Mr. Sokol adjourned the meeting at 10:16 a.m.

Respectfully submitted,
Samantha Hogan, Senior Legislative Office Specialist